

Bank reconciliation – pro forma

Kirkburn Parish Council

Financial year ending 31 March 2019

Prepared by:- E. Webster (Responsible Financial Officer – Internal Officer)

Date: 9th May 2019

Balance as per bank statements as at 31 March 2018:	£	2336.00
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Petty cash float (if applicable): Not applicable		0.00
Less: any un-presented cheques at 31 March 2018		5.00
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Total	£	(5.00)
		<hr/>
Add: any un-banked cash at 31 March 2018		0.00
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Net balances as at 31 March 2018	£	2331.00
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening balance	£	3876.00
Add: Receipts in the year	£	4990.00
Less: Payments in the year	£	(6535.00)
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above)	£	2331.00
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Kirkburn Parish Council

Receipts and Payments for the year ended 31 March 2019

2018

2019

RECEIPTS

£

3430.00	Precept
162.00	VAT Repayment
59.00	BT Bill Credit
2181.00	Transparency Code Grant
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5832.00	

Precept
VAT Repayment

£

3945.00
1045.00
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4990.00

PAYMENTS

5467.00	Administration
1050.00	Grants and donations
1044.00	VAT
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7561.00	

4577.00
1100.00
858.00
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6535.00

RECEIPTS AND PAYMENTS SUMMARY

Balance brought forward 1 April 2018	3876.00
Add total receipts as above	4990.00
Less total payments as above	-6535.00
Balance carried forward 31 March 2019	<hr/> 2331.00 <hr/>

The funds at 31 March 2019 were held in a current account at Yorkshire Bank.
They are allocated for General purposes.

Signed:  _____

Philip Ashcroft – Chair and Acting Clerk
Smithy Cottage
Main Street
Kirkburn
Drifffield