

Bank reconciliation – pro forma

Kirkburn Parish Council

Financial year ending 31 March 2025

Prepared by:- C. Addy (Responsible Financial Officer – Internal Officer)

Date: 28th April 2025

Balance as per bank statements as at 31 March 2025:	£	4193.00
		<hr/>
Petty cash float (if applicable): Not applicable		0.00
Less: any unpresented cheques at 31 March 2025		47.00
		<hr/>
Total	£	(47.00)
		<hr/>
Add: any un-banked cash at 31 March 2025		0.00
		<hr/>
Net balances as at 31 March 2025	£	4146.00
		<hr/>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening balance	£	6086.00
Add: Receipts in the year	£	7923.00
Less: Payments in the year	£	(9863.00)
		<hr/>
Closing balance per cash book [receipts and payments book] as at 31 March 2025 (must equal net balances above)	£	4146.00
		<hr/>

Kirkburn Parish Council

Receipts and Payments for the year ended 31 March 2025

2023/24

2024/25

RECEIPTS

£

6720.00

Precept

Precept

1028.00

VAT Repayment

£

7923.00

7748.00

7923.00

PAYMENTS

6177.00

Administration

5468.00

800.00

Grants and donations

3850.00

513.00

VAT

545.00

7490.00

9863.00

RECEIPTS AND PAYMENTS SUMMARY

Balance brought forward 1 April 2024

6086.00

Add total receipts as above

7923.00

Less total payments as above

-9863.00

Balance carried forward 31 March 2025

4146.00

The funds at 31 March 2025 were held in a current account at Virgin Money.
They are allocated for General purposes.

Signed:



Caroline Addy – Clerk and Responsible Financial Officer
2 Orchard Court
Market Weighton
East Yorkshire
YO43 3QJ